



Transition Assistance Program Roadmap

Program Directives: Title 10 U.S.C., DoDI 1332.35, DAFI 36-3009

The Transition Assistance Program (TAP) provides information and training to ensure Service Members (SM) have a smooth transition back to civilian life following military service



18 - 24 Months Out

- Contact your Airman & Family Readiness Center to schedule Initial Counseling (IC) and Pre-Separation Counseling
- Complete **no later than 365 days** prior to separation / retirement / release from active duty, regardless of intent to reenlist or extend

365 Days Out

Initial Counseling Session

First transition activity: TAP counselor will explain all transition requirements

- SM and TAP counselors collaborate to complete personal self-assessment, Initial Counseling and Individual Transition Plan (ITP)
- During these sessions, SMs discuss their unique post-transition plans

Veterans Affairs (VA) Benefits & Services

VA Briefing will cover VA benefits and services available to transitioning SMs and veterans

DoD Transition Day

The **DoD Transition Day** is a mandatory eight-hour curriculum that includes the following modules:

- Managing Your Transition
- Military Occupational Codes Crosswalk
- Financial Planning for Transition

365 Days Out (Continued)

Pre-Separation Counseling

Briefing covers by-law information on benefits, entitlements and resources eligible to transitioning SMs

Department of Labor

DOL one-day Briefing covers information on preparation for employment

2-Day Service Member Elected Tracks

Transitioning service members must select at least one of the following two days of instruction:

- Education
- Vocational
- Employment
- Entrepreneurship

90 Days Out

Capstone is the culminating event where a commander/designee verifies the transitioning SM has met Career Readiness Standards and has a viable ITP. Signs eForm/DD2648

Spouses and Caregivers are encouraged to attend the various TAP workshops

